

TWYFORD PARISH COUNCIL

Minutes of a meeting of the Neighbourhood Plan Sub-Committee at Loddon Hall, Twyford on Tuesday 4th April 2023 at 7:15pm.

Present: Mr C Wickenden (Chair), Mrs B Ditcham (Vice-Chair), Mr M Alder & Mrs E Ashley.

Also Present: Mr M Andrea.

Minutes: Mrs Lynn Povey (Deputy Clerk).

1. **Public Questions.** None.
2. **Apologies.** Mr R Abeywardana, Mr J Jarvis & Mr R Mantel.
3. **Declaration of interest in items on the agenda.** None.
4. **Dispensations.** None.
5. **Matters arising & action points.**
 - 5.1 Twyford Neighbourhood Plan – Update.
 - 5.1.1 To note correspondence received from WBC outlining the next steps/timeline (circulated). Noted.
 - 5.1.2 To note Examiners Final Report (circulated). Noted.
 - 5.1.3 To note the full & final version of Twyford's Neighbourhood Plan. Noted.
 - 5.1.4 To note Twyford's Neighbourhood Plan to be discussed and hopefully approved within a special WBC Executive meeting scheduled for the 20th April 2023. Noted.
 - 5.2 Village Centre Regeneration –
 - 5.2.1 To note the updated report from consultant PJA (circulated). Noted.
 - 5.2.2 To consider the fee proposal from consultants PJA (circulated). Mr C Wickenden advised that Wokingham Borough Council (WBC) have requested a more detailed traffic survey costing in the region of £10,000. Deputy Clerk to investigate if a proportion of the monies given to WBC from the developers for air quality monitoring/improvements can be utilised to fund this. If this is unsuccessful, item to be passed to the Full Council for their consideration.
6. **Budgets & Expenses:**
 - 6.1 To approve the consultant fees of £1100.00 from grant monies. This was for responding to the Examiners Fact Check Report & preparing referendum plan (circulated). It was proposed by Mrs E Ashley, seconded by Mrs B Ditcham and unanimously agreed for the payment of the fees.
7. **Approval of Minutes:**
 - 7.1 Minutes of the Working Group meeting held on the 6th February 2023. Approval proposed as a true and accurate record by Mrs E Ashley and seconded by Mrs B Ditcham. Motion carried nem con.
 - 7.2 Minutes of the Sub-Committee meeting held on the 7th February 2023. Approval proposed as a true and accurate record by Mrs B Ditcham and seconded by Mrs E Ashley. Motion carried nem con.
8. **Correspondence circulated by email: None**
9. **Date of next meeting:**
 - Working Group – TBC.
 - Sub-Committee – 02.05.23.

The above meeting date was noted.

Mr C Wickenden raised items 5.1.1 & 5.1.2 from the April Neighbourhood Plan Working Group meeting. The Committee were happy that the precis documents provide a good summary of each policy within the Neighbourhood Plan whilst noting that Mr R Sunley will remove items that are no longer relevant. Mr C Wickenden to write an opening statement. Document to then be printed and handed out at the upcoming events.

Meeting Closed at 19:49