

TWYFORD PARISH COUNCIL

Minutes of a meeting of the Planning and Amenities Committee held at Loddon Hall, Twyford on Tuesday 4th April 2023 at 7:45pm.

Present: Mrs B Ditcham (Chair), Mr C Wickenden (Vice-Chair), Mr M Andrea & Mr M Alder.

Minutes: Mrs Lynn Povey (Deputy Clerk).

1. **Public Questions** – None.
2. **Apologies** – Mr R Abeywardana, Mr J Jarvis & Mr R Mantel.
3. **Declaration of interest in items on the agenda** – None.
4. **Dispensations** – None.
5. **Minutes**
 - 5.1 Minutes of the meeting held on 7th March 2023 – Approval of the minutes as a true and accurate record. Proposed by Mr M Andrea, seconded by Mr M Alder, carried nem con.
6. **Matters arising and action points.**
 - 6.1 Strategic Action Plan updates. Carried forward.
 - 6.2 Business sponsorship of garden areas – Deputy Clerk to send information to the business forum via Rob Yeadon to gauge interest.
 - 6.3 Feedback from the Annual Litter Pick held on the 25th March 2023. Mrs B Ditcham reported that the event went well and that roughly 25 bags of rubbish were collected. A few people suggested this should be ran several times a year - Individuals referred to the Adopt-a-Street organisers.
7. **Climate Change** – Update specific to Planning & Amenities. Carried forward.
8. **Planning Matters - Current List**
 - 8.1 230269 69 Springfield Park – No comment.
 - 8.2 230358 26 New Road – No comment.
 - 8.3 230653 79 Hurst Park Road – No comment.
 - 8.4 230383 16 Amberley Drive – No comment.
9. **Other Planning Matters: None.** Noted.
10. **Neighbourhood Plan**
 - 10.1 Twyford's Neighbourhood Plan –
 - 10.1.1 To note Examiners Final Report (circulated). Noted.
 - 10.1.2 To note the full & final version of Twyford's Neighbourhood Plan. Noted.
 - 10.1.3 To note Twyford's Neighbourhood Plan to be discussed and hopefully approved within a special WBC Executive meeting scheduled for the 20th April 2023. Noted.
 - 10.1.4 To approve the consultant fees of £1100.00 from grant monies. This was for responding to the Examiners Fact Check Report & preparing referendum plan (circulated). It was proposed by Mr M Alder, seconded by Mr M Andrea and unanimously agreed for the payment of the fees.
 - 10.2 Village Centre Regeneration –
 - 10.2.1 To consider the fee proposal from consultants PJA (circulated). Mr C Wickenden advised that Wokingham Borough Council (WBC) have requested a more detailed traffic survey costing in the region of £10,000. Deputy Clerk to investigate if a proportion of the monies given to WBC from the developers for air quality monitoring/improvements can be utilised to fund this. If this is unsuccessful, item to be passed to the Full Council for their consideration.
- Mr C Wickenden proposed for Mr M Andrea to join both the Neighbourhood Plan Working Group and the Neighbourhood Plan Sub-Committee, seconded by Mr M Alder. Motion carried nem con.
11. **Footway Lighting**
 - 11.1 Request to WBC for their reconsideration to take over the ownership of all Twyford's Streetlamps (circulated). Committee to approve wording. Carried forward.
 - 11.2 TPC owned streetlamp checks – Update on Councillor reports. Deputy Clerk to chase outstanding reports. Carried forward.
12. **Twyford In Bloom**
 - 12.1 Turf Labyrinth – Project Updates. Mrs B Ditcham provided an update on the project.
 - Project Costs - £1500 plus monolith:
 - £1000 – Twyford in Bloom
 - £500 – Donated by Twyford Together

- £1000 – Monolith (refer to Full Council Minutes for March 2023 – Item 9.2)
 - Fencing – To be referred to Parish Lands for their consideration.
13. **To Review the Planning & Amenities Report** (circulated with the agenda). The report was reviewed and noted (Report can be found after item 14).
14. **Date of next meeting – Tuesday 2nd May 2023.** Noted.

Planning & Amenities Report

Tuesday 4th April 2023

- **Notices of Permission:**

* Denotes applications that the Council has previously commented on.

- 230132 King George Playing Field, Loddon Hall Road
- 230296 2 Paddock Heights
- 230266 23 Hurst Road

- **Other planning matters:**

- 230582 Bridge House Nursing Home, High Street – Section 211 notification for works in a conservation area. T1, Lime – Re-pollard to previous points.
- 230573 Land adjacent to 2 and 4 Bridge Park – Application for works to protected tree(s) TPO 1725/2020. Area 1 – G1, 2 x Beech, 1 x Sycamore – Reduce back by 2m over car park: crown thin by 20%; remove dead and diseased wood. G2, mixed species – cut back by 2m beyond fenceline.

- **Matters Arising & Action Points: None**

- **Neighbourhood Plan:**

- Minutes from the Working Group Meeting (03.04.23) & Sub-Committee Meeting (04.03.23) to be approved within the next Sub-Committee Meeting.
- Next Meetings:
 - Working Group – TBC.
 - Sub-Committee – 02.05.23

- **General Amenity Matters:**

- Air Quality Steering Group – Minutes of 17.03.23 (circulated).
- Air quality. Awaiting date of next meeting from WBC.
- Bins – Reinstatement of bin next to A4 footbridge. With WBC for consideration.
- Wessex Garden play area – Notification from WBC for the completion of works (circulated).

- **Electricity**

- To note a discount has been applied in line with the UK Government Energy Bill Relief Scheme on the street lighting SSE account.

- **Village Maintenance**

- Tesco Alley Improvements – Drainage works carried out 08.08.22-10.08.22. WBC notified of snagging issues and request to repaint the ceiling area made.

- **Highways**

- Highways Meetings (held on the 1st Friday, quarterly) – Next meeting to be held 5th May 2023. Previous meeting notes available on Twyford Parish Website (www.twyfordparishcouncil.gov.uk).
- Resident's request for the foliage of the trees down the Waltham Road (Railway Bridge to Springfield Park junction) to be cut back and not overhang the pavement (photos taken). With Highways to investigate & arrange any necessary works. Site visit to be conducted in April 2023.
- Resident's request for the foliage of the trees down the Wargrave Road to be cut back and not overhang the pavement between the Hermitage Drive junction and opposite the entrance to Lionel Court. With Highways to investigate & arrange any necessary works. Site visit to be conducted in April 2023.
- Resident's request for a cedar tree down the Wargrave Road to be cut back (heavy branch overhanging the road). With Highways to investigate & arrange any necessary works. Further location information to be supplied to WBC.
- Fly-tipping (Estate Agents sign at Polehampton Close) – W2346233. WBC have closed the case as the board is fixed to BT property. Email sent to BT requesting its removal 28.03.23.
- Missing parking sign from the small car park along the Wargrave Road. Reported to WBC 14.03.23 (W2348677).

- Resident's request for the bench outside the Almshouses to be repaired/replaced. With WBC for investigation.
- Damaged 'Turn Your Engine Off' signs – Reported to WBC 2022.
- **Village Defibrillators**
 - To note V9 battery replaced on the Age Concern device.
 - The Circuit – Registration of Defibrillators ongoing.
- **Twyford in Bloom**
 - Twyford in Bloom – Next Meeting TBC. Previous meeting notes available on Twyford Parish Website (<https://www.twyfordparishcouncil.gov.uk/council/meetings/twyford-in-bloom-meetings/>)
- **Footway Lighting**
 - Column near lamp 24, Waltham Road – Door had been removed from the column exposing wires. WBC informed 06.03.23. Confirmation of repairs carried out received 07.03.23.
- **Correspondence circulated:**
 - WBC – Fare play for buses as Government heeds Wokingham Borough Council's funding calls (circulated).
 - WBC – Council trials innovative way to increase biodiversity, protect borough's green spaces and raise much-needed funds (circulated).
 - WBC – Proposed changes to Wokingham Borough's rubbish and recycling collections (circulated).
 - WBC – Council allocated much-needed financial boost to maintain local road network (circulated).
 - WBC – Parking fees increase in Wokingham Borough will protect frontline services (circulated).
 - WBC – Next big step for Wokingham Borough's ambitious walking and cycling vision (circulated).
 - WBC – Bringing a new library to the heart of Twyford (circulated).
 - Resident's Correspondence – Lack of a current plan to meet PPTS requirement (circulated).
 - WBC – Fairer vision for new homes numbers in Wokingham Borough shared with Government (circulated).
 - TRHA - March newsletter (circulated).
 - WBC – Plans to increase council housing stock approved (circulated).
 - WBC - Notification of Temporary Closure – A3032 High Street, Twyford (circulated).
 - Resident's Correspondence – Planning application update 2023 03 28 (circulated).
 - WBC – Pupils' anti-idling artworks are a breath of fresh air (circulated).

Items to be carried forward:

- **General Amenity Matters.**
 - Fibre broadband roll out - Report (Deputy Clerk).
- **Footway Lighting**
 - Lamp 4, Wargrave Road (**WBC**) – Fault logged 12.09.22 (W2241046).
 - Lamp 101 Longfield Road (**TPC**) – Column removed due to being unstable following excavations. Awaiting reinstatement.
 - Lamp 73 Brook Street (**TPC**) – Fault logged 29.03.23 with SSE.
 - To consider re-stencilling the lamp numbers onto each TPC owned column. WBC have provided a quote of £1912.30 for the printing and placing of the numbering stickers. Awaiting outcome of group letter from Wokingham Parishes to WBC requesting their consideration to take over the ownership of all streetlamps within the Borough before considering quote.

Expenditure approved under Financial Regulation 4			
Description	Budget	Amount	Approval
Replacement Bracket	Twyford in Bloom	£50	Clerk

Meeting Closed at 20:25