

TWYFORD PARISH COUNCIL

Minutes of a meeting of the Neighbourhood Plan Working Group held at Loddon Hall on Monday 3rd April 2023 at 7.45pm.

Present: Mr C Wickenden (chair), Mrs B Ditcham (vice-chair), Mrs E Ashley and Messer's M George, F Newman & R Sunley.

Also Present: Mr M Andrea

Minutes: Lynn Povey (Deputy Clerk).

1. **Welcome.** Mr C Wickenden welcomed everyone.
2. **Apologies** – Ms P Morton, Mrs B Smith & Mr R Mantel.
3. **Matters Arising**
 - 3.1 Local Plan Update – No update.
 - 3.2 Bridge Farm Update (212720). Mr C Wickenden provided an overview and outlined areas for discussion with Wokingham Borough Council and the developers to incorporate aspects from the Neighbourhood Plan.
 - 3.3 Land to the North of the A4 Bath Road Update (Application for dwellings (223455)). Mr C Wickenden confirmed comments were submitted by Twyford Parish Council regarding this application (08/12/22). No further updates at present.
 - 3.4 Land to the North of the A4 Bath Road Update (Application for sports pitches (223593)). Mr C Wickenden confirmed comments were submitted by Twyford Parish Council regarding this application (12/01/23). No further updates at present.
4. **Progress Reports:**
 - 4.1 Twyford Neighbourhood Plan – Update.
 - 4.1.1 To note the Examiners Final Report (circulated). Noted.
 - 4.1.2 To note the full & final version of Twyford's Neighbourhood Plan. Noted.
 - 4.1.3 To note Twyford's Neighbourhood Plan to be discussed and hopefully approved within a special WBC Executive meeting scheduled for the 20th April 2023. Noted.
 - 4.2 Village Centre Regeneration – Update. Mr C Wickenden advised that Wokingham Borough Council (WBC) have requested a more detailed traffic survey costing in the region of £10,000. Deputy Clerk to investigate if a proportion of the monies given to WBC from the developers for air quality monitoring/improvements can be utilised to fund this.
5. **Action Points:**
 - 5.1.1 Twyford Neighbourhood Plan precis (circulated). Mr R Sunley to look at the precis document and make any necessary changes.
 - 5.1.2 Design Code Policy precis (circulated). Mr C Wickenden to update poster using the precis wording.
 - 5.1.3 Provide an update on the Neighbourhood Plan for the RG10 magazine's community page. Mr C Wickenden to provide a submission.
 - 5.1.4 Produce A4 books of the Neighbourhood Plan. Deputy Clerk to arrange for 6 copies to be printed (2 for the library, 2 for residents to borrow, 1 for events and 1 for the office).
 - 5.1.5 Create posters. Mr C Wickenden to revise the display posters.
 - 5.1.6 Create banners and place around the village. Deputy Clerk to arrange for new banners to include 'No Vote, No Voice' and 'Make a difference on....'.
 - 5.1.7 Provide an article to the local newspapers. Mr C Wickenden to provide a submission.
 - 5.1.8 Create leaflets and distribute to every household. It was agreed for three leaflets to be delivered to all Twyford residences (1 at the start of the run up to referendum, 1 mid-way and 1 on the day of the referendum).
 - 5.1.9 Print out maps of the conservation area and walking/cycling routes for the display boards. Deputy Clerk to print out relevant documents.
 - 5.1.10 Promote the Neighbourhood Plan via the website and social media outlets. Clerk's Office to arrange as applicable.
 - 5.1.11 Ask Borough Councillors for their support in promoting the Neighbourhood Plan. Deputy Clerk to liaise with the Borough Councillors.
 - 5.1.12 Email residents who have provided their contact details over the duration of the emerging Neighbourhood Plan and that agreed to be contacted to encourage voting. Mr C Wickenden & Deputy Clerk to action.

6. Community Engagement Events:

- 19.04.23 Twyford Parish Council's Annual Parish Meeting (Loddon Hall).
 - Volunteers: - Mr M George, Mr R Sunley, Mrs B Ditcham & Mr C Wickenden.
- 06.05.23 Coronation Event (Stanlake Meadow).
 - Volunteers: - Mr M George, Mr R Sunley & Mr F Newman.
- 13.05.23 Waitrose (to join the Meet Your Councillor event).
 - Volunteers: - Mrs B Ditcham & Mr C Wickenden.

7. Date of next meetings:

Sub-Committee – 02.05.23 (19:15), Loddon Hall.

Working Group – TBC (19:45), Loddon Hall.

The above meeting dates were noted.

Meeting Closed at 21:14