

Minutes of a meeting of the Parish Lands Committee held at 7.45 pm on Tuesday 13th June 2023 at Loddon Hall, Twyford, RG10 9JA.

Present: Mr M Bray (Chairman), Mr J Bowley, Mrs J Jagger & Mrs S Wisdom.
Clerk: Mrs L Moffatt.

1. **Election of Chairman** Mr M Bray proposed to be Chairman by Mr J Bowley, seconded Mrs S Wisdom. Motion carried unanimously.
2. **Election of Vice Chairman** Mrs J Jagger proposed to be Vice Chairman by Mr M Bray, seconded Mr J Bowley. Motion carried unanimously.
3. **Public Questions.** No questions.
4. **Apologies.** Mr M Alder.
5. **Declaration of interest in items on the agenda.** Mr M Bray and Mrs J Jagger declared an interest in item 9.1 as allotment holders.
6. **Minutes dated 14th March 2023.** Minutes approved as a true and accurate record. Proposed Mrs S Wisdom, seconded Mrs J Jagger. Motion carried nem con.
7. **Matters arising.** Following an inquiry the committee reaffirmed the charge for sports camp usage as £225 for a week.
8. **To review the Clerks report & Parish Lands report (circulated with the agenda)**
Noted.
9. **Allotments.**
 - 9.1 Request for a second skip at the Hurst Road allotments due to high demand £415 – approved nem con.
 - 9.2 To facilitate the need for additional allotments and to access funding
The committee considered whether they could purchase additional land for allotment space or make plots smaller. Item carried forward for further discussion.
10. **Millennium Garden, Jubilee Corner, Bell Corner, Burial Ground & War Memorial.**
 - 10.1 Update on gardening volunteer group and planting – the clerk will meet with the gardening volunteers on 14th June. They will be looking to work on the garden areas and carry out planting.
 - 10.2 Spacing of cremation plots – the committee reviewed the spacing between plots and were satisfied with the spacing.
11. **King George V Recreation Ground.**
 - 11.1 Grass maze – update and consider whether the labyrinth requires any fencing – agreed the committee would like to consider quotes for a 1ft high picket fence to go around the perimeter of the labyrinth. The committee were also in favour of a circle of lavender Munstead around the labyrinth and suggested a wider mowed circle around the outside.
 - 11.2 Wildflower information board – a flyer asking for entries of insect drawings has been promoted on social media and sent to the primary schools. The closing date for entries is 31st July.
 - 11.3 Youth shelter – Crime report reference DP-17856-23-4343-IR of youths spraying offensive graffiti at 18.11 on 03.06.23. A further incident recorded on 12.06.23. Agreed for contact to be made with The Piggott school, Waingels College and Forest school as well as the youth outreach workers to inform them of the homophobic graffiti and request support in helping combat this problem. Further CCTV evidence will be sent to the police to update the report as and when it becomes available.
 - 11.4 Youth shelter – resident suggestion for conversion to a band stand (one drive folder) – agreed no action.
 - 11.5 Playground hedge – to consider reducing the height / removal of the hedge - the committee considered the options and then unanimously agreed no action.
 - 11.6 Email from Mr J Jarvis of Loddon Hall – Thames Water pipes – awaiting further information.
 - 11.7 To discuss the southwest corner and mowing arrangements – see item 11.1.
 - 11.8 Request for permission to plant hazel and bluebells around the theatre group container. The committee were not in favour of hazel and bluebells as they felt this was not in keeping with the location. They were generally in favour of planting.
12. **Stanlake Pavilion**
 - 12.1 To consider a quote for replacement alarm panel and keypad – see below

12.2 To consider a quote to replace one emergency light – see below
 A quote for £490 for a replacement emergency light and new alarm key pad and panel was unanimously approved.

13. Correspondence

13.1 Resident email on youth shelter graffiti (one drive folder) – noted.

14. Date of next meeting – 12th September 2023.

June Parish Lands report

Tuesday 13th June 2023

Allotments.

Asbestos removed from both allotment sites 07.05.23

Hurst Rd.

Hurst Road plot availability – 0

Waiting list - 3

Inspections carried out 30.05.23 – 10 unkempt plots

Skip 14.04.23 – 18.04.23

Probable tap damage by car - two taps replaced 12.05.23

17.05.23 - Pest control reported rats – suggested clear up of shrubs.

TATA to review the handbook

London Rd.

London Road plot availability – 0

The old refrigeration unit was removed 12.04.23

Waiting list - 4

Inspections carried out 30.05.23 – no unkempt plots

Allotment holder correspondence re: old refrigerator container

Skip 14.04.23 – 18.04.23

Bell Corner

Permission given to 'Building for the Future' to have occasional displays of books on a table in the nook under their window.

Burial Ground

Burials:

- Barbara Heather Nightingale
- Jane Smith
- Michael James Eldridge
- Peter Whiting
- Geoff Pugh
- Sarah Halliwell

Memorials approved

- Mary Hilda Rose Davies
- Shane William Davies
- Joseph & Irene Larkins
- Michael J Eldridge

Small maintenance ground works

Under the delegated authority given at the last meeting the scheme of works has been added to the existing Grounds maintenance contract with Sunshine Commercial Services at a monthly cost of £411.57.

King George V Recreation Ground.

Liaise with TRIP to explore ideas to encourage recycling of waste - ongoing

Entrance brick pillars – need to find an alternative brick layer

Metal detectorists reported digging 13.05.23
Skate Park sign replaced 17.05.23
Playground works completed 04.05.23
CCTV call out – CCTV had been switched off by entering panel on post. Also rodent activity was reported to be the problem with the camera overlooking the scout hut.
Movement of labyrinth stone resolved by filling with earth.
Chatty Bench installed 01.06.23.
Twyford Comets – emails about pitch use / maintenance and permission required for use out of the agreement
Stanlake Pavilion.
Quote to paint changing racks and work to replace wood on racks – carried forward
Rate Demand £661.18 plus credit for Small Business Relief
Skip for TRCC & TC use 14.04.23-17.04.23
Cleaning contract commenced 14.04.23 £16 p/h – 2 hours per week
Low water pressure to the pavilion showers reported 05.06.23
Stanlake Meadow.
Working parties Tree volunteers & Friends of Stanlake Copse meeting on 25.06.23
Ian Butterick has agreed to monitor wildflowers and insects and update the Land Management Plan over the next 12 months.
Tractor gate replacement complete 03.05.23
Works on second entrance to install crushed concrete completed 01.06.23
Chatty Bench installed 01.06.23
OPM spray carried out 02.06.23
Twyford & Ruscombe cricket club use – emails about alcohol storage and waste disposal
Climate Change
Last meeting 07.07.22.

Items to be carried forward:
Burial ground - Options for woodland remembrance garden and book – report on memorial book charges & overall feasibility (to be carried forward)
Agreed for the clerk to try and make contact with the burial plot owners that have infringed the rules and to display notices at the burial ground.
Digitalisation of the records.
King George V Recreation Ground.
To consider additional lighting
Alternative quotes for bench foot paving
Stanlake Meadow
To consider quotes for a replacement gate (by the pavilion) [£2,072.88 metal gate £1,035.44 wooden entrance] Agreed to consult a WBC accessibility officer for advice on an accessible entrance

Bookings approved since the last meeting:		
King George V Recreation Ground		
Round Table	Bonfire Night	26.10.24
Twyford & District Youth and Community Centre	Colour Run	12.05.24
Stanlake Pavilion / Meadow		
Stanlake Pavilion	Referendum elections	06.07.23
Stacey Collings Yoga in the Park	Park Yoga	Regular booking made

Expenditure approved under Financial Regulation 4 since the last meeting:			
Description	Budget	Amount	Approval
Power Wash	Jubilee Corner & Bell	£430.73	Clerk

	Corner		
Skate Park Sign	Skate Park Maintenance	£199.50	Clerk
Container removal	Allotment maintenance	£400	PL Chairman
Stanlake Copse tree works (urgent nature)	Trees	£1,700	PL Chairman
Stanlake Pavilion Cleaning (additional clean before elections)	Cleaning	£25	Clerk
GCD Security – CCTV repairs	CCTV	£135.80	Clerk
Tree works – KGVR willow tree	Trees	£100.00	Clerk
Combimate service	Stanlake Pavilion	£166.31	Clerk
KGVR –gate near tennis courts - replacement latch	Lands contingency	£58.93	Clerk
Stanlake Meadow entrance works	Lands contingency	£860	PL Chairman
Tree watering bags	Ranger Materials	£79.75	PL Chairman

Meeting closed at 21:15