

Twyford Parish Council

Minutes of the Meeting of the Council

Meeting held at the Twyford Room, Loddon Hall, RG10 9JA on Tuesday 26th September 2023 at 7:45 pm.

Present: Mr M G Alder (Chairman), Mr M Andrea, Mr J Bowley, Mr M Bray, Mrs B Ditcham, Mr J L Jarvis, Mrs L Jarvis, Mr F Newman, Mr C Wickenden, Mr T Winchester, Mrs H Winder (from item 6.1 onwards) & Mrs S Wisdom.

In attendance: Mr S Conway - Borough Councillor, Mr P Cassidy - Ruscombe Parish Council and 1 member of the press.

Clerk present: Mrs L Moffatt (Clerk).

1. **Public Questions.** No public questions.
2. **Apologies.** Mrs E Ashley.
3. **Declaration of interest in items on the agenda** – none.
4. **Dispensations** – none.
5. **Minutes of the Full Council meeting held on Tuesday 25th July 2023**
Proposed Mr M Bray, seconded Mr C Wickenden to approve the minutes as a true and accurate record. Motion carried nem con.
6. **Matters Arising**
 - 6.1 Chairmanship Course 14.09.23 (MA, JJ & FN)
Mrs J Jagger was unable to attend.
Suggestions from the training were to consider succession planning and 'what we call ourselves'. Agreed to refer these items to the Finance and General Purposes committee.
7. **Borough Council Matters**

Mr L Ferris had submitted a written report with updates on the Waltham Road resurfacing.

Mr S Conway reported on Hurst Road speed monitoring, Wargrave Road planning application / enforcement, Twyford Library and WBC cost cutting including difficult decisions including staff and estates.

Mrs Winder reported overflowing bottle banks and suggested a glass collection.

Mr M Andrea enquired about Orchard Estate parking proposals.

There was no report from Mr W Smith.
8. **Liaison with Ruscombe Parish Council**

Mr P Cassidy provided an update on their Neighbourhood Plan which its hoped will go to referendum in December. He reported that Ruscombe Parish Council are interested in contributing towards EV car chargers. Ruscombe Parish Council are also keen to support Loddon Hall however only if their management situation is in order.
9. **Reports and to receive any recommendations from committees** – the following meeting minutes were noted – copies are available on the website.
 - 9.1 Planning and Amenities Committee 01.08.23 & 05.09.23
 - 9.2 Neighbourhood Plan sub-committee 01.08.23
 - 9.3 Parish Lands Committee 12.09.23
[Skate Park working group 15.08.23]
[Stanlake Pavilion Working Group 09.09.23 - cancelled] - 9.3.1 The committee **RECOMMEND to Full Council** to accept the quote of £415.84 - one off cost for a Legionella risk assessment and £1,058.76 annual cost for monthly temperature checks on the Stanlake Pavilion showers. Motion carried unanimously.
 - 9.4 Finance and General Purposes Committee – no meeting
 - 9.4.1 Citizen of the Year – please forward nominations to the Clerk along with reasons for the nomination.

- 9.5 Community Events and Engagement Committee – no meeting
- 9.6 Climate Change meeting (TEAMS) 13.09.23 - cancelled
 - 9.6.1 Car Club initiative – see one drive folder – to resolve whether to pursue this initiative – referred to the Finance and General purposes committee.
- 10. **Other representative reports**
 - 10.1 Meet your councillor session 09.09.23 (EA, MA & FN)
Residents questions have been recorded and those that left contact details have been responded to. A frequently asked questions area is being planned the website.
 - 10.2 Borough Parish Liaison Forum (JB) 26.07.23
Mr J Bowley reported on the borough decision on the bins, budget matters, highways, speed watch and training sessions. Ideas for discussion at future meetings were invited.
 - 10.3 Loddon Hall – Mr J Jarvis reported that the AGM will be held early November. The clerk will circulate the invite on receipt.
- 11. **Clerk's report**
 - 11.1 Reminder for Councillors to give apologies if they cannot attend a meeting – noted.
 - 11.2 Local Green Space Nominations 28.07.23 – noted.
 - 11.3 Round Table – contribution for stewarding the Coronation Event – Proposed Mr J Jarvis, seconded Mrs S Wisdom to **RECOMMEND to Full Council** a contribution of £200 for their help at the Coronation event. Motion carried unanimously.
 - 11.4 D Day – 6th June 2024 – to consider marking the day (email 29.08.23) – Mrs S Wisdom to liaise with Ian Wisdom as to whether there are any special plans for the Beer Festival to mark the day. The Twinning Association will also be approached as to whether they wish to mark the day.
 - 11.5 Meeting dates 2024 – circulated 06.09.23 Proposed Mr J Jarvis, seconded Mr M Bray to **RECOMMEND to Full Council** approval of the 2024 dates. Motion carried unanimously. Discussion took place and it was agreed to review the frequency of the Full Council meeting in January. Mr M Alder stated that a business need should be stated to return to monthly Full Council meetings and a decision would need to be made as to which meetings could come out of the schedule to accommodate monthly meetings.
 - 11.6 Cost of living webpage updates – noted.
 - 11.7 Town Centre Strategy – email 15.09.23 – noted.
 - 11.8 Expression of interest for the UK Shared Prosperity fund (UKSPF) – a successful application was noted.
- 12. **Strategic action plan** – to review the draft plan and agree next step following the session on 20.09.23. A plan will be circulated including the actions suggested at the Strategic Plan meeting. Committees will need to decide which ideas they will focus on and which will be placed on a 'cant do' or 'wish list'. Committees to report back to the Full Council meeting.
- 13. **Items to be discussed at the next meeting** - no items.
- 14. **List of authorised payments** – list dated 25.09.23 (in Councillor one drive folder)
Proposed Mr J Jarvis, seconded Mr F Newman to approve the cheque list dated 25.09.23. Motion carried nem con.

Expenditure approved under Financial Regulation 4			
Description	Budget	Amount	Approval

15. Correspondence - all noted

- 15.1 Borough Parish Liaison Forum 18.04.23 minutes
- 15.2 HAAG Newsletter
- 15.3 BALC Summer Newsletter
- 15.4 Connecting Communities in Berkshire August E-bulletin
- 15.5 Congratulations from Ruscombe Parish Council (Circulated 06.09.23)
- 15.6 BALC AGM – invitations for motions to be included on the agenda (Circulated 07.09.23)
- 15.7 Connecting Communities in Berkshire Warm & Welcoming Places Survey – reminder (circulated 08.09.23)
- 15.8 The Wokingham Volunteer Centre Annual Meeting - Monday 2nd October, 12 - 2pm – MGA to attend
- 15.9 Ruscombe Parish Council Agenda - Wednesday 6th Sept 2023

16. Dates of meetings:

All meetings 7:45pm at Loddon Hall unless noted otherwise.

Northern Parishes Communication Group	27.09.23
19:30 Burattas (FN)	
Planning and Amenities Committee	03.10.23
Ruscombe Parish Council 7:30pm (MA / FN)	04.10.23
Community Events and Engagement Committee	10.10.23
Twyford in Bloom	12.10.23
Meet Your Councillor (MGA MA & SW)	14.10.23
Waitrose 10-12	
Finance & General Purposes Committee	17.10.23
Skate Park Working Group	24.10.23
Planning & Amenities Committee	07.11.23
Ruscombe Parish Council 7:30pm (MA / FN)	08.11.23
BALC AGM Shaw House, Nr Newbury (MGA & JB)	09.11.23
Meet Your Councillor (JGJ FN MB)	11.11.23
Waitrose 10-12	
Remembrance Parade and Service (All Councillors)	12.11.23
Parish Lands Committee	14.11.23
Stanlake Pavilion Working Group	21.11.23

17. Date of next Full Council meeting – 28th November 2023

Meeting closed at 21:38