

TWYFORD PARISH COUNCIL

Minutes of a meeting of the Planning and Amenities Committee held at Loddon Hall, Twyford on Tuesday 5th December 2023 at 7:45pm

Present: Mr C Wickenden, Mr M Alder, Mr M Andrea, Mrs E Ashley, Mr J Bowley & Mr F Newman.
Minutes: Mrs Lynn Povey (Deputy Clerk).

1. **Public Questions** – None.
2. **Apologies** – Mrs B Ditcham.
3. **Declaration of interest in items on the agenda** – None.
4. **Dispensations** – None.
5. **Minutes**
- 5.1 Minutes of the meeting held on 7th November 2023 – Approval of the minutes as a true and accurate record. Proposed by Mrs E Ashley, seconded by Mr M Andrea, carried nem con.
6. **Matters Arising and Action Points.**
- 6.1 Speedwatch – Update. Mrs E Ashley reported that at least 14 members are needed to form a group – To consider linking with other local parishes. Mr F Newman to gauge interest from Ruscombe Parish Council. Deputy Clerk also advised that a response is being awaited from Thames Valley Police. Item carried forward.
- 6.2 To consider the removal of the unused village CCTV units. It was proposed by Mr M Alder, seconded by Mr M Andrea and unanimously approved that the Deputy Clerk obtains costings for the removal of the units; to reinstate the units and to replace the units. To be discussed in the next meeting.
- 6.3 Tree sponsorship (circulated). Awaiting response from WBC – Carried forward.
- 6.4 Berkshire Nature Recovery Survey (CW). Mr C Wickenden confirmed that he had replied to the survey and provided an overview of the response.

Mr J Bowley arrived.

- 6.5 To review the use of the village noticeboards. It was proposed by Mr F Newman, seconded by Mrs E Ashley and unanimously agreed that the main Twyford Parish Council noticeboard should change from being the one sited in Amberley Drive to the one sited on Apsley House (side of Rural Pie). Only Parish Council notices are to be displayed and referral to Apsley House should be placed in the other noticeboards. Deputy Clerk to action.
- 6.6 WBC - Second phase of consultation on proposed new cycling and walking route A329 Reading Road (consultation deadline 21.12.23) (circulated). Mr M Alder to submit a response on behalf the Committee. Deputy Clerk to circulate a copy of the response upon receipt.
7. **Budgets and Precepts** (Figures in one drive folder).
The Committee made the following additions to the Planning and Amenities budgets & precepts as proposed by Mrs E Ashley, seconded by Mr M Andrea, and unanimously agreed:
 - To add a Village Centre Regeneration budget of £9000.
 - To add a Speedwatch budget of £500.

Unanimously agreed for the following amounts to be approved:

- £35,365.00 Budget & Precept Expenditure
- £10,000.00 Income
- £25,365.00 Net

8. **Planning Matters - Current List.**

- 8.1 232723 69 Springfield Park – Twyford Parish Council's Planning & Amenities Committee wish to object to the application due to the loss of street parking in an area that already has insufficient on street parking.
- 8.2 232719 9 Springfield Park – Twyford Parish Council's Planning & Amenities Committee wish to object to the application as it could create a possible terracing effect. The Committee also wish it to be noted that it is the first house in the street to have a gable to the front as well as to the side and therefore could be out of keeping with neighbouring properties.
- 8.3 232890 26 Wensley Close – Twyford Parish Council's Planning & Amenities Committee's only comment is that the proposed extension falls within the conservation area.

9. Other Planning Matters:

- 9.1 232794 Bridge House Nursing Home, High Street – Section 211 notification for works in a conservation area. T1, Acer – Pollard to 6m or middle row of scaffold (information only). Noted.
10. **Strategic Action Plan 2023-2027** – to review committee actions and agree on main focus. Which actions should not be included in the plan? Which councillor will be responsible for the action? Can any information / timescales be added?

Item carried forward.

11. Footway Lighting

- 11.1 TPC owned streetlamp checks – Councillor reports. One report outstanding (JB) – Carried forward.

- 11.2 To consider re-numbering TPC owned streetlamp columns:

- To supply stickers (172 x £1.50) & staffing costs to apply stickers - £558.
- For WBC contractors to supply & place stickers - £1912.30 (quote provided Nov '21).

It was proposed by Mr M Alder, seconded by Mrs E Ashley, and unanimously agreed for the Deputy Clerk to order the numbered stickers and arrange for their placement for £558.

- 11.3 To consider replacing the boundary sign at the Hurst Road gateway to include 'twinned with Cuincy' (designs circulated):

- To replace the 2x boundary signs with new and including Cuincy, **£740.00 total**
- 2x new speed watch boundary signs 'Black on yellow' **£175.00 total**

Deputy Clerk to obtain a quote for a small sign to be placed under the existing welcome sign to state 'Twinned with Cuincy, France'. Item carried forward to April 2024.

12. Correspondence

- 12.1 Commuters correspondence – Twyford Parish Council "Support for better Parking at Twyford Station" (circulated). Deputy Clerk to respond confirming that the Committee are happy for a Twyford Parish Council representative to attend a meeting alongside Wokingham Borough Council & GWR.

- 12.2 Residents correspondence – Twyford Station (two items) (circulated). Deputy Clerk to respond confirming that we will forward views to GWR.

- 12.3 Residents correspondence – Assistance in upgrading Internet Access (circulated). Deputy Clerk to advise the resident that correspondence will be sent to B.T to find out what the plans are if any to improve connectivity for the whole of Twyford.

13. **To Review the Planning & Amenities Report** (circulated with the agenda). The report was reviewed. The Committee were advised that the submissions for both items within the 'General Amenity Matters' section had not been received and had therefore not been circulated as stated - Item to be carried forward. Report and amendment noted (Report can be found after item 14).

14. **Date of next meeting – Tuesday 9th January 2024.** Deputy Clerk advised that this meeting will be held at Stanlake Pavilion. Noted.

Planning & Amenities Report

Tuesday 5th December 2023

• Notices of Permission:

* Denotes applications that the Council has previously commented on.

- 231923 26 Sycamore Drive

*No objection. We would expect the development to conform with policy TW9 5.66 and encourage that any improvements take the opportunity to maximise energy efficiency of the development and take the opportunity to improve the existing building energy efficiency where possible (Design Code DC05.1 F128).

- 232316 30 Wargrave Road

*No objection. We would expect the development to conform with policy TW9 5.66 and encourage that any improvements take the opportunity to maximise energy efficiency of the development and take the opportunity to improve the existing building energy efficiency where possible (Design Code DC05.1 F128).

- 232476 78 Orchard Estate

*No objection. We would expect the development to conform with policy TW9 5.66 and encourage that any improvements take the opportunity to maximise energy efficiency of the development and take the opportunity to improve the existing building energy efficiency where possible (Design Code DC05.1 F128).

- 232257 126 Wargrave Road

*No objection. We would expect the development to conform with policy TW9 5.66 and encourage that any improvements take the opportunity to maximise energy efficiency of the development and take the opportunity to improve the existing building energy efficiency where possible (Design Code DC05.1 F128).

- **Appeal Decisions:**
 - 230310 Land opposite 130-144 Wargrave Road
 - ***TPC Comment:**
 - The Committee wish to raise the following objections:
 - * Inappropriate development on green belt.
 - * Overdevelopment of green space.
 - * Impact to the street scene.
 - * Proximity to the safer route to school.
 - * Concern regarding conflict with safe cycling route on the Wargrave Road.
 - ***The Planning Inspectorate Decision:**
 - The appeal is allowed and planning permission is granted for the proposed change of use of land to a single Gypsy and Traveller pitch with the siting of 1 no. mobile home and conversion of the existing stables to a day room, plus associated parking, landscaping and gate at Land opposite 130-144 Wargrave Road, Twyford RG10 9PN in accordance with the terms of the application, Ref 230310, dated 7 February 2023, subject to the conditions set out in the attached schedule.

 - (Full details of the decision can be found within the planning section of Wokingham Borough Council's website).
- **General Amenity Matters:**
 - WBC – Licensing policy consultation (HW). To note Twyford Parish Council's response (circulated).
 - WBC – Reading Transport Strategy Consultation (CW/MA). To note Twyford Parish Council's response (circulated).
- **Highways**
 - Highways Report on outstanding issues (circulated).
 - Flyposting around the Wargrave Road roundabout. Reported to WBC:
 - 20.11.23 (W2359693). Removed – No further action.
 - 23.11.23 (W2359848). Removed – No further action.
 - 29.11.23 (W2360035). Awaiting removal.
 - Report received from Mr M Alder regarding overgrowth – All items have been reported to WBC:
 - On the Waltham Road, west side just south of the junction with Winchcombe Road, encroaching into the footway by around 50% of the paved surface.
 - Broad Hinton, outside number 9. The laurel hedge is making a break for freedom! Now covering about 50-60% of the original path width.
 - Waltham Road on the west side south of the Junction with Hurst Road. Encroaching the footway and now badly restricting the sight line for traffic emerging from Hurst Road on to Waltham Road.
 - Wargrave Road. The bowls club hedge is now encroaching on and severely restricting the footway width, so only single file width available. The growth now extends beyond the line of the streetlights and dangerously restricts the sightline exiting from the La Fontana /Waitrose car parks.
- **Village Defibrillators**
 - Product Recall – System upgrades to take place. Arrangements to be made.
- **Footway Lighting**
 - Lamp 29 Waltham Road (**WBC**) – Fault logged. Works completed. No further actions.
- **Twyford in Bloom**
 - Twyford in Bloom – Next Meeting 18th January 2024. Previous meeting notes available on Twyford Parish Website (<https://www.twyfordparishcouncil.gov.uk/council/meetings/twyford-in-bloom-meetings/>)
- **Meet Your Councillor Session (November 2023)** – No Planning & Amenities Queries.
- **Correspondence circulated:**
 - TRHA – November Newsletter (circulated).
 - WBC – Free bus travel this festive season (circulated).
 - WBC – New Twyford Library beginning to take shape (circulated).
 - WBC – We've got the power as electric vehicle chargers go live (circulated).
 - WBC – Active Movement campaign returns with emphasis on sustainable travel (circulated).
 - WBC - Reading Transport Strategy Consultation and My Journey S106 drawdown (circulated).
 - Resident's correspondence sent to WBCs ASB Team (TPC – cc'd) – More LGBT hate stickers in Twyford (circulated).
 - Resident's correspondence sent to WBCs ASB Team (TPC – cc'd) – Antisocial

- Behaviour Waitrose, Twyford (circulated).
- Twyford Bowls Club - Letters 2s and SW information (circulated).

Items to be carried forward:

- **Footway Lighting**
 - Lamp 233 Loddon Hall Car Park (**TPC**) – Fault logged with SSE. Target date for completion of works 15.11.23 – overdue.
 - Lamp 234 Loddon Hall Car Park (**TPC**) – Fault logged with SSE. Target date for completion of works 15.11.23 – overdue.
 - Lamp 2 Orchard Estate (**WBC**) – Fault logged with WBC (W2359225). Target date for completion of works 05.12.23.
 - Lamp 4 Wargrave Road (**WBC**) – Fault logged with WBC (W2360009). Target date for completion of works 27.12.23.
 - Request to WBC for their reconsideration to take over the ownership of all Twyford's Streetlamps. Letter sent to WBC 05.07.23. Awaiting response.

Expenditure approved under Financial Regulation 4			
Description	Budget	Amount	Approval
Replacement Hanging Basket (following vandalism).	Twyford in Bloom	£79.50	Clerk

Meeting Closed at 21:46