

Twyford Parish Council Minutes of the Meeting of the Council

Meeting held at the Twyford Room, Loddon Hall, RG10 9JA on Tuesday 26th March 2024 at 7:45 pm.

Present: Mr M G Alder (Chairman), Mr M Andrea, Mrs E Ashley, Mr J Bowley, Mr M Bray, Mrs B Ditcham & Mr F Newman.

In attendance: Mr P Cassidy (Ruscombe Parish Council).

Clerk present: Mrs L Povey (Deputy Clerk).

1. **Public Questions** – None.
2. **Apologies** – Mrs J Jagger, Mrs L Jarvis, Mr J L Jarvis, Mr C Wickenden, Mr T Winchester & Mrs S Wisdom.
3. **Declaration of interest in items on the agenda** – None.
4. **Dispensations** – None.
5. **Minutes of the Full Council meeting held on Tuesday 30th January 2024**
Proposed Mr M Bray, seconded Mrs B Ditcham to approve the minutes as a true and accurate record. Motion carried unanimously.
6. **Matters Arising**
 - 6.1 To note confirmation that a by-election was not called, and the Council may fill the latest vacancy by co-option. The two vacancies have been advertised on social media, the website, and noticeboards. Noted.
 - 6.2 Invitation to Cuincy - 22nd and 23rd June (email 12.03.24). Noted.
7. **Borough Council Matters**
Written report provided by Mr S Conway with updates on the library, yellow line restrictions and GWR.
There were no reports from Mr L Ferris or Mr W Smith. Noted.
8. **Liaison with Ruscombe Parish Council (RPC)**
Mr P Cassidy reported that RPC has an upcoming vacancy following the resignation of Mr M Evans and that previous vacancies have been filled through co-option.
9. **Reports and to receive any recommendations from committees.**
 - 9.1 Planning and Amenities Committee 06.02.24 & 05.03.24
Mrs B Ditcham reported on the minutes highlighting planning applications, speedwatch, consultations, streetlight renumbering and the litter pick. [Twyford in Bloom Working Group – 29.02.24]
 - 9.2 Parish Lands Committee 12.03.24
Mr M Bray summarised the minutes.
 - 9.2.1 Skate Park Working Group 07.02.24 (open meeting) 13.02.24, 13.03.24 & 19.03.24
To receive an update on the project – Mr M Bray advised that the tender process is continuing and also of the upcoming meetings encouraging Councillors attendance.
To note timeline for financing and resolution to award the tender £200,000 (plus contingency). Noted.
 - 9.2.2 Stanlake Pavilion Working Group meeting 20.02.24 – Mr M Bray advised of the co-option of sports club representatives to the Working Group.
 - 9.3 Finance and General Purposes Committee – No meeting. Noted.
 - 9.4 Community Events and Engagement Committee – No meeting. Noted.
10. **WBC request for £15,000 CIL towards furniture for the new library**
RECOMMENDATION to Full Council to provide £15,000 towards furniture for the new library with the request that Twyford Parish Council are accredited for their support. Motion carried with 6 for, 1 abstention.
11. **Other representative reports**

- 11.1 Meet your councillor sessions 10.02.24 & 09.03.24 - Residents enquiries have been recorded and responded to.
 - 11.2 TRCA AGM (Mr J Jarvis) 22.01.24 – Carried forward.
 - 11.3 Borough Parish Liaison Forum 19.03.23 (Mr J Bowley) - Mr J Bowley reported on community vision and planning enforcement (slides and minutes from the meeting to follow).
 - 11.4 Berkshire Nature Recovery 06.03.24 – no attendance. Noted.
 - 11.5 WBC Standards meeting – questions? (Mrs J Jagger) – Carried forward.
- 12. Clerk’s report** - No items to report.
- 13. Annual Parish Meeting**
- 13.1 Chairman reports
 - 13.2 Paper copies of reports
- The Deputy Clerk confirmed arrangements for this year’s APM are progressing with Committee Chairs reports due on the 5th April and the Chairman of the Councils report due on the 9th April. Noted.
- 14. Overview & Scrutiny Suggestions for 2024-25** – work program yet to be agreed. Noted.
- 15. To consider approval of the strategic action plan** – to review the draft plan and consider committee suggestions (tracked copy in one drive). **RECOMMENDATION to Full Council** to approve the Strategic Action Plan. Motion carried with 6 for, 1 abstention.
- 16. To consider sending a letter of thanks to Rt Hon Teresa May** [on the news that she is standing down on the next election]. Mr M Alder to draft a letter of thanks for all the work the Rt Hon Teresa May has done for Twyford. To be circulated to the council for final approval before being sent.
- 17. Items to be discussed at the next meeting** – No items.
- 18. List of authorised payments** – list dated 22.03.24 (in Councillor one drive folder). Mr J Bowley requested for a breakdown of the confidential items within the payment list to be disclosed. Item to be referred to the finance committee to amend the process so that all councillors have access to the breakdown of confidential items outlined on the payment lists. Those present also agreed for the signing of the payment list dated 22.03.24 to be carried forward to the Extraordinary Council Meeting scheduled for the 30th April.

[Note: Information from HALC:

People employed by the council are private individuals and therefore, as in any other organisation, their salary details are confidential. Employees are protected under data protection legislation and individual salaries and payments should not be specified individually.

The key topic note on the transparency regulations and clarification regarding the payment list process has been sent to Councillors for information and guidance].

- 19. Correspondence** (all noted)
- 19.1 Ruscombe Parish Council Meeting Wednesday 7th Feb 2024
 - 19.2 Age Concern Friday Roundup
 - 19.3 Connecting Communities in Berkshire February E-bulletin
 - 19.4 BALC Newsletter - February 2024
 - 19.5 Minutes of the Borough Parish Liaison forum 06.12.23
 - 19.6 Berkshire Nature Recovery 06.03.24
 - 19.7 Ruscombe Parish Council Agenda 06.03.24
 - 19.8 Connecting Communities in Berkshire March News
 - 19.9 Hampshire ALC Annual Conference - open to Berkshire members

19.10 BALC Newsletter - March 2024

20. Dates of meetings:

All meetings 7:45pm at Loddon Hall unless noted otherwise.

Ruscombe Parish Council 7:30pm (MA / FN)	02.04.24
Planning and Amenities Committee	09.04.24
Meet Your Councillor*	13.04.24
Mr M Alder, Mr M Andrea & Mrs E Ashley	
Skate Park Tender presentations	15.04.24
Skate Park Tender presentations	16.04.24
Skate Park Tender presentations	17.04.24
Skate Park Working Group TEAMS	22.04.24
Finance and General Purposes Committee	23.04.24
Annual Parish Meeting	24.04.24
Extraordinary Council Meeting	30.04.24
Twyford in Bloom Working Group	02.05.24
Planning & Amenities Committee (plans only)	07.05.24
Ruscombe Parish Council 7:30pm (MA / FN)	08.05.24
Meet Your Councillor*	11.05.24
Mr M Alder, Mr F Newman & Mrs B Ditcham	
Parish Lands Committee	14.05.24
Climate Change working group	21.05.24

21. Reminder to councillors to consider their Chairmanship aspirations.

At the May meeting the Chairman and Vice Chairman will be elected.

At the committee meetings and working groups following the May meeting the committee Chairman and Vice Chairman will be elected.

Noted.

22. Date of next Full Council meeting – Annual Meeting of the Council - 28th May 2024.

Noted.

Meeting closed at 21:02